Asking for Permission to Utilize Public Land under Section 9 of the Land Code (Public domain of State in the category of waste land)



Procedures, Process



Verifying Document

Detail of Service Delivery Procedures

 Lodging application to chief of provincial land office or chief of branch land office by follow TD. 64 form together with drafting map showing whether within the area of 500 meters has permanent structure or building or plant or precious resource one or

• Official investigates matter of fact, reason of asking for permission under TD. 66 form.

Applicant pays the expenses.

Responsible Section

Provincial land office or its branches or sub branches, where land is located.



Detail of Service Delivery Procedures

Official who received application or assigned official goes to such land for verifying and investigating under TD. 67 form, surveyor conducts land survey, applicant pays expenses and accompanies surveyor while surveying his or her land.

Applicant or proxy by written letter from applicant is the person who lead relevant government officials to verify his or her land.

Responsible Section

Agency that receives application



Detail of Service Delivery Procedures

Official prepares and posts notification in disclosure area at provincial land office or branch land office, district office or sub-district office, village headman office, local government organization office and the land area that asking for permission 1 copy for 1 place. (Notification under the law: 30 days including duration of making notification: 10 days).

Responsible Section

Agency that receives application



Detail of Service Delivery Procedures

Land office that received application sends the case to provincial land office.



4 day

Responsible Section

Agency that receives application



Detail of Service Delivery Procedures

In the case official of provincial land office has already checked and considered that provincial land office or branch land office has already proceeded correctly, then official of provincial prepares official letter for cooperation with relevant government agencies for recommendation such as office of conservation area management, office of forest resource management, land development office, army unit in such area, archaeology office and national museum, local government organization, regional environment office, locality district office or locality sub-district office or other relevant government agencies.

Responsible Section

Provincial land office



Detail of Service Delivery Procedures

Other agencies: relevant government agencies inform consideration result to provincial land office (when reach the due date of 180 days, any agency that does not give an answer, shall be considered that such agency has agreed).

Responsible Section

Provincial land office



Detail of Service Delivery Procedures

Making appointment with provincial committee for consideration.



Responsible Section

Provincial land office



Detail of Service Delivery Procedures

Present to governor for signing in license and inform agency that received application/applicant. 2 14 days

Provincial land office

Total of implementation duration 279 days



Other Document for Lodging Application

1. Document confirming authentic issued by government agency

- 1.1 Natural person (Department of provincial administration is the government agency who issued such document).
 - Identification card
 - Household registration with copy that signed to certify correctness.

Original 1 copy

1.2 Juristic person

- Minutes of the meeting of juristic person with copy that signed to certify correctness.

Original 1 copy

If the owner is not going to conduct by him/herself, applicant shall bring power of attorney, copy of identification card of proxy that certified correctness, identification card and household registration of attorney.

2. Other document for additional lodging

2.1 Objective detail and necessary implementation method for consideration.

Original 1 copy

2.2 Drafting map showing that whether within the area of 500 meters has permanent structure or building or plant or precious resource one or the other or not.

- 2.3 Permission document for utilizing in Original 1 copy forest area from competent official Duplicate 1 copy (in the case of the land that asking for permission is located in national forest area or permanent forest area under Cabinet resolution).
- 2.4 Permission letter for reclaiming forest Original 1 copy from competent official under Section 54 Duplicate 1 copy of Forest Act B.E. 2484 (under the approval. of the Juridical Council, case closed no. 921/2558).



Law that Give Authority to Permit or Relevant Law

- The Land Code
- Ministry of Interior Rule on Rule and Procedure related to Giving Permission under Section 9 of the Land Code B.E. 2543
- 3. Ministry of Interior Order No. 109/2538

Fee

- Application fee: 5 Baht/parcel
- 2. Notification fee: 10 Baht
- 3. Survey expenses (deposit survey expense shall be collected with the necessary and actual amount). Fee 0 Baht
- 4. Person who received permission under Section 9, shall pay yearly remuneration to local government organization where the land is located under method and rating prescribed in local registration but shall not exceed the rate attached at the back of the Land Code (1,000 Baht/year) Fee 0 Baht



Service Delivery Channels

Service Delivery Venue: Contact by yourself at Provincial land office or its Branches where land is located.

Office Hours: Open Monday - Friday (except public holiday) From 08.30 - 16.30 hrs. (take a lunch break)

Contact/Complaint Channels

- 1. Chief of Provincial/Branch/Sub Branch Land Office of the area that rendering such service.
- Complaint box of Provincial/Branch/Land Office.
- 3. Department of Lands' Damrongdhama Center, Telephone Number: 0 2141 5678 - 9
- 4. Complaint Section, Office of the Secretary of DOL, Telephone Number: 0 2141 5500 – 4, The Government Complex, 6th Floor, Commemorating His Majesty, Ratthaprasasanabhakti Building, Chaeng Wattana Road, Laksi District, Bangkok 10210
- 5. Service Center of Office of the Permanent Secretary, Prime Minister Office P.O. box 1111, No. 1 Pissanulok Road, Dusit, Bangkok 10300/Hotline: 1111/www.1111.go.th
- Complaint Center of Corruption in Public Sector (Office of Public Sector Anti – Corruption Commission: PACC)
 - No. 99, Moo 4, Software Park Building, 2th Floor, Chaeng Wattana Road, Klong Klua Sub District, Pak Kret District, Nonthaburi 11120
 - Hotline 1206/Telephone Number: 0 2502 6670 80 ext. 1900, 1904 – 7 Facsimile: 0 2502 6132
- www.pacc.go.th/www.facebook.com/PACC.GO.TH Complaint Center of International Investor (The Anti-Corruption Operation Center) Tel: +66 92 688 0777/line: Fad.pacc/Facebook: The Anti-Corruption Operation Center Email:Fad.pacc@gmail.com).