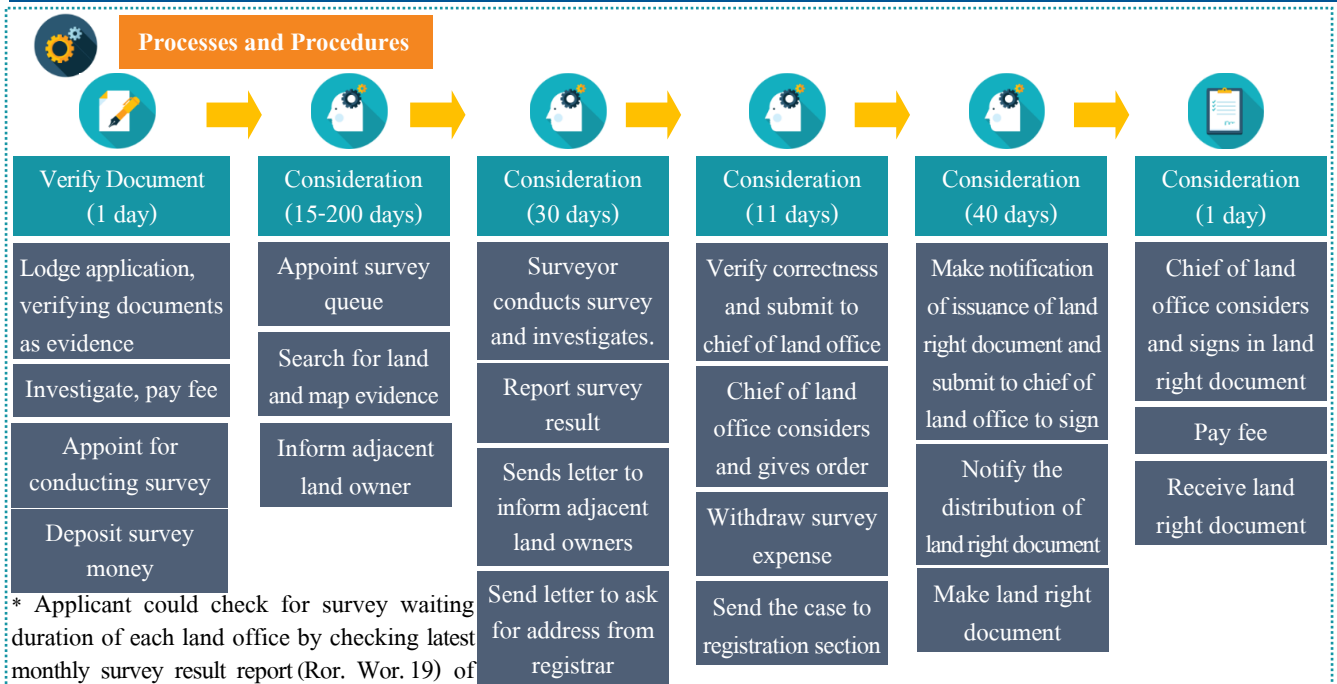


Issuing Sporadic Title Deed and Certificate of Utilization under Section 59 of the Land Code (In the case of there is evidence for land)



Document for Lodging Application

Natural Person:

- Identification card, household registration (original) ,Marriage certificate, Evidence of changing name title, first name or surname (if any) of land owner. In case of assigned attorney, the power of attorney shall be identified that attorney has power to give statement and signs in memorandum in front of officer as in the case of lodging incomplete documents, identification card of proxy or copy of identification card and copy of household registration (photo copied) which proxy certify the correctness with identification card and copy of household registration (original) of attorney.
- Death certificate ,will ,court order appointing executor/ guardian/ curator (if any), identification card and copy of household registration (original) of heir and executor.
- Evidence for previous land, e.g. claim certificate (S.K.1), pre-emptive certificate, squatter certificate, certificate of utilization (N.S.3, N.S.3K, N.S.3 Kor) certificate of utilization of self-settlement and cooperative (N.K. 3, KSN5).
- Evidence of paying land tax and other related evidences.
- Other essential evidences for consideration which competent official informs in advance before the ending period of each process.

Juristic Person:

- Evidence for previous land, same as natural person.
- Evidence of paying land tax and other related evidences.
- Identification card, household registration, evidence of changing title, first name or surname (if any) of person who

has power to sign instead of juristic person. In case of assigned attorney, proceed the same as natural person.

- Document attached with resolution of the meeting or minutes of juristic person meeting which has resolution on issuance of land right document.
- Other essential evidences for consideration which competent official informs in advance before the ending period of each process.

Temple

- Evidence for previous land, same as Natural Person.
- Notification evidence of establishing temple of Ministry of Education in Buddhism, or house of priest or Temple history.
- Evidence of graduation certificate of the abbot, evidence of appointment abbot or acting abbot.
- Evidence of promoting title of the abbot (if any).
- Evidence of bestow upon the land boundary to establish Buddhist temple.
- Power of attorney of abbot, power of attorney of director of provincial Buddhism office, the power of attorney shall be identified that attorney has power to give statement and signs in memorandum in front of officer as in the case of lodging incomplete documents, identification card of proxy or copy of identification card and copy of household registration (photo copied) which proxy certify the correctness with identification card and copy of household registration (original) of attorney.
- Total amount of land and account of temple income and expenditure.
- Other essential evidences for consideration which competent official informs in advance before the ending period of each process.

Issuing Sporadic Title Deed and Certificate of Utilization under Section 59 of the Land Code (In the case of there is evidence for land)



Document for Lodging Application

Foundation

- Evidence for previous land, same as natural person.
- Evidence of paying land tax and other related evidences.
- Identification card, household registration, evidence of changing title, first name or surname (if any) of foundation committee.
- Regulation or establishing of foundation instrument, permission letter of establishing foundation.
- Foundation account (form Mor.Nor.2) which identified committee names at the back side from the first copy up to the latest updated.
- Minutes of foundation committee meeting which had resolution on issuance of land right document.
- The power of attorney of foundation (if any) shall be identified that attorney has power to give statement and signs in memorandum in front of officer as in the case of lodging incomplete documents, identification card of proxy or copy of identification card and copy of household registration (photo copied) which proxy certify the correctness with identification card and copy of household registration (original) of attorney.
- Total amount of land and account of foundation operation.
- Other essential evidences for consideration which competent official informs in advance before the ending period of each process.

Islamic mosque

- Evidence for previous land, same as natural person.
- Evidence of paying land tax and other related evidences.
- Evidence of mosque registration) form M.A.2(
- Appointment of imam, kor-teb and bi-lan notification.
- Appointment of mosque committee notification.
- Identification card, household registration, evidence of changing title, first name or surname (if any) of imam, kor-teb and bi-lan and mosque committee.
- The power of attorney of mosque (if any) shall be identified that attorney has power to give statement and signs in memorandum in front of officer as in the case of lodging incomplete documents, identification card of proxy or copy of identification card and copy of household registration (photo copied) which proxy certify the correctness with identification card and copy of household registration (original) of attorney.
- Total amount of land and account of Islamic mosque operation.
- Other essential evidences for consideration which competent official informs in advance before the ending period of each process.



Service Delivery Channels

Provincial land office or its branches or sub branches where land is located.



Monday – Friday

(Except official holiday and public holiday)

From 08.30 – 16.30 hrs. (take a lunch break)



Relevant Laws

- The Land Code



Fee

- Application fee: 5 Baht/parcel, Notification post fee: 10 Baht/parcel, Witness fee: 20 Baht/person.
- Proxy fee: 20 Baht/case, affix stamp duty 30 Baht.
- Fee for issuing title deed for land with area that not exceed 20 rai: 50 Baht (If the area is more than 20 rai, fraction will be calculated 2 Baht/rai).
- Fee for issuing certificate of utilization for land with area that not exceed 20 rai: 30 Baht (If the area is more than 20 rai, fraction will be calculated 2 Baht/rai).
- Survey expense for issuing land right document in lump sum payment.
 - Survey fee: title deed 40 baht/parcel, certificate of utilization 30 baht.
 - Vehicle fee for officer: under provincial notification.
 - Boundary mark fee: 15 Baht/mark.
 - Fee for survey worker: under Ministry of Finance prescribed for each province.
 - Compensation for local leader: 50 Baht/day.
 - Other fee, i.e., fee for delivering notice: 100 Baht.



Contact and Complaint Channels

- Chief of Provincial/Branch/Sub Branch Land Office where land is located.



- Complaint Section, Office of the Secretary of DOL, Telephone Number: 0 2141 5501



- Ethic Protection Group of DOL, Telephone Number: 0 2141 5896

- Land Registry Standard Bureau, DOL, Telephone Number: 0 2503 3382

- Service Center of Office of the Permanent Secretary, Prime Minister Office, No. 1 Pissanulok Road, Dusit, Bangkok 10300/Hotline: 1111/www.111.go.th/ P.O. box 1111 No. 1 Pissanulok Road, Dusit, Bangkok 10300



P.O. box 1111, Dusit, Bangkok
Complaint box at every land office.



nam.dol.go.th

- Complaint Center of Corruption in Public Sector (Office of Public Sector Anti - Corruption Commission: PACC), No. 99, Moo 4, Software Park Building, 2th Floor, Chaeng Wattana Road, Klong Klua Sub District, Pak Kret District, Nonthaburi 11120/Hotline 1206/Telephone Number: 0 2502 6670 - 80 ext. 1900, 1904 - 7/Facsimile: 0 2502 6132/
www.pacc.to.th/ www.facebook.com/PACC.GO.TH
- Complaint Center of International Investor (The Anti - Corruption Operation Center) Tel: +66 92 688 0777/line: Fad.pacc/ Facebook: The Anti - Corruption Operation Center/ Email: Fad.pacc@gmail.com)