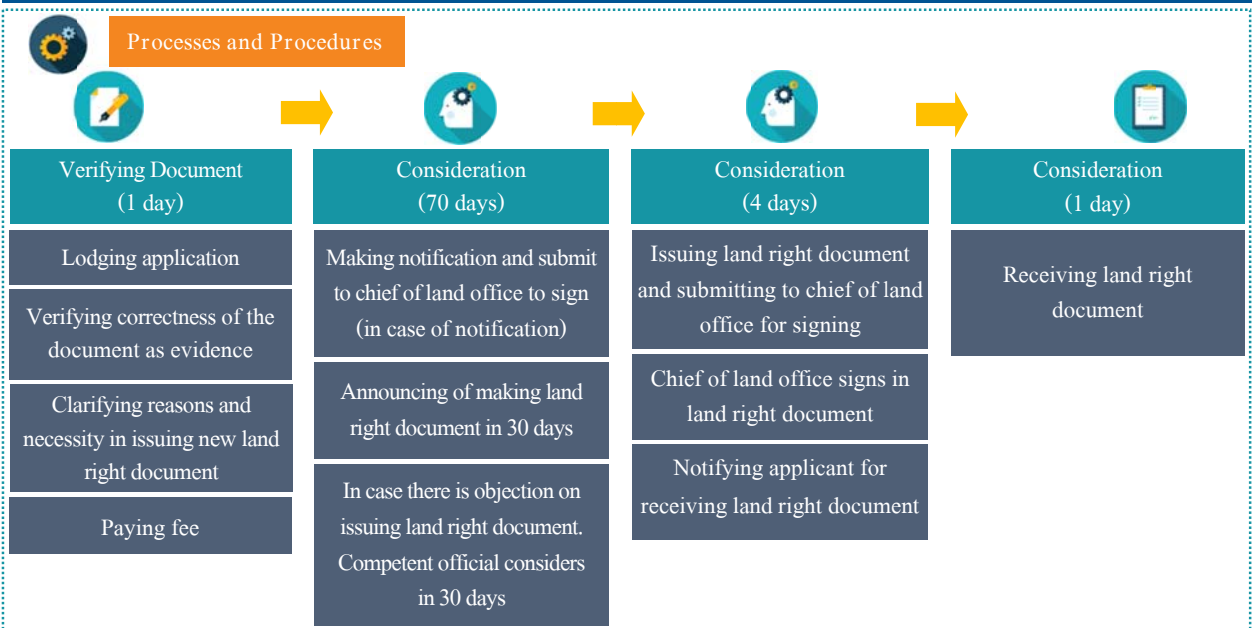


## Making New Land Right Document (under Section 64 of the Land Code) (In the case of land right document in land office copy and land owner copy in danger, ruined, or lost)



\* Total of implementation duration: 76 days  
 If there is no objection: 36 days

**Attached Document for Lodging Application**

In case of natural person:

- Land right document which is ruined, damaged, or lost.
- Identification card, household registration (original) marriage certificate, evidence of changing name title, first name or surname (if any) of land owner. In case of assigned attorney, there must be power of attorney, identification card of proxy or copy of identification card and copy of household registration (photo copied) which proxy certify the correctness with identification card and household registration (original) of attorney and the power of attorney shall be identified that attorney has power to give statement and signs in memorandum in front of officer as in the case of lodging incomplete documents.
- Death certificate, will, court order appointing executor/guardian/curator (if any), identification card and household registration (original) of heir and executor.

In case of Juristic Person:

- Land right document which is ruined, damaged, or lost.
- Minutes of juristic person meeting which had resolution on issuance of certificate of substitution of land right document or had the resolution on lodging application concerning the issuance of certificate of substitution of land right document and certified that such land right document is truly damaged, endangered or lost.

- Power of attorney of juristic person (if any), identification card or a copy of identification card and copy of household registration of the proxy (photo copied) which proxy signed to certify correctness with identification card and household registration (original) of the attorney. It shall be identified that attorney that attorney has power to give statements and signs in memorandum in front of officer as in the case of lodging incomplete document.

In case of temple

- Land right document which is ruined, damaged, or lost.
- Evidence of appoint for abbot or deputy.
- Graduation certificate of abbot.
- Power of attorney of abbot stated that temple warden or other acts as substitute of abbot. It shall be identified that attorney has power to give statement and signs in memorandum in front of officer as in the case of lodging incomplete documents, identification card of proxy or copy of identification card and copy of household registration (photo copied) which proxy certify the correctness with identification card and household registration (original) of attorney.

## Making New Land Right Document (under Section 64 of the Land Code) (In the case of land right document in land office copy and land owner copy in danger, ruined, or lost)



### Attached Document for Lodging Application

#### In case of foundation

- Land right document which is ruined, damaged, or lost.
- Letter of permission for establishing foundation.
- Identification card, household registration, evidence of changing title, first name or surname (if any) of foundation committee.
- Regulation or instrument in establishing of foundation, letter of permission for establishing foundation.
- Foundation account (form mor. nor. 2) which identified list of committee names at the back side from the first copy to the last changed copy.
- Minutes of foundation committee which had resolution related to land parcel that requested for issuing substitution certificate of land right document or had the resolution related to lodge application that requested for issuing substitution certificate of land right document and certified that such land right document is actually ruined, damaged, or lost.
- The power of attorney of foundation (if any) shall be identified that attorney has power to give statement and signs in memorandum in front of officer as in the case of lodging incomplete documents, identification card of proxy or copy of identification card and copy of household registration (photo copied) which proxy certify the correctness with identification card and household registration (original) of attorney.

- The power of attorney of mosque committee (if any) shall be identified that attorney has power to give statement and signs in memorandum in front of officer as in the case of lodging incomplete documents, identification card of proxy or copy of identification card and copy of household registration (photo copied) which proxy certify the correctness with identification card and household registration (original) of attorney.
- In case of such land right document was lost, applicant must bring two credible witnesses to give statement to the official by showing card and household registration to the official.
- In case of such land right document was lost due to criminal offense, applicant must bring the evidence of complaint document which make with the inquiry officer attached with application (if the owner of the land right document does not make a complaint by himself/herself, such person must certify evidence of complaint document as well).
- In case the court has an order or a final judgment regarding the land rights document or being a person who has the right to register under the final judgment or the law enforcement official requests to issue the certificate of substitution, applicant must bring the court order or final judgment or the requested letter for showing as well.
- In the case that some co-owner lodged the application which requested for issuing substitution certificate of land right document, applicant must bring other co-owners or other evidence to accompany the investigation of officer until it is believed that such land right document is truly ruined, damaged, or lost.
- Other essential evidences for consideration which competent official informs in advance before the ending period of each process.

#### In case of Islamic mosque

- Land right document which is ruined, damaged, or lost.
- Mosque registration (form mor. aor. 2).
- Appointment of imam, kor-teb, bi-lan notification and appointment of mosque committee notification.
- Identification card, household registration, evidence of changing title, first name or surname (if any) of imam, kor-teb, bi-lan and mosque committee.



### Service Delivery Channels

Provincial Land Office or its Branches or Sub Branches where land is located.



Monday – Friday  
(Except official holiday and public holiday)  
From 08.30 – 16.30 hrs. (take a lunch break)



### Fee

- Application fee: 5 Baht/parcel
- Notification Fee (in case of announcement): 10 Baht/parcel
- Notification post fee (in case of announcement): 10 Baht/area
- Witness fee: 20 Baht/person
- Proxy fee: 20 Baht/case, affix a stamp duty fee: 30 Baht.



### Relevant Laws

- The Land Code

## Making New Land Right Document (under Section 64 of the Land Code) (In the case of land right document in land office copy and land owner copy in danger, ruined, or lost)



### Contact and Complaint Channels



- Chief of Provincial/Branch/Sub Branch Land Office where land is located.
- Complaint Section, Office of the Secretary of DOL, Telephone Number: 0 2141 5501
- Ethic Protection Group of DOL, Telephone Number: 0 2141 5896
- Land Registry Standard Bureau, DOL, Telephone Number: 0 2503 3382
- Service Center of Office of the Permanent Secretary, Prime Minister Office, No. 1 Pissanulok Road, Dusit, Bangkok 10300/Hotline: 1111/www.111.go.th/ P.O. box 1111No. 1 Pissanulok Road, Dusit, Bangkok 10300



P.O. box 1111, Dusit, Bangkok  
Complaint box at every land office.



nam.dol.go.th

- Complaint Center of Corruption in Public Sector (Office of Public Sector Anti - Corruption Commission: PACC), No. 99,Moo 4, Software Park Building, 2<sup>th</sup> Floor, Chaeng Wattana Road, Klong Klua Sub District, Pak Kret District, Nonthaburi 11120/Hotline 1206/Telephone Number: 0 2502 6670 - 80 ext. 1900, 1904 - 7/Facsimile: 0 2502 6132/  
www.pacc.to.th/ www.facebook.com/PACC.GO.TH
- Complaint Center of International Investor (The Anti-Corruption Operation Center) Tel: +66 92 688 0777/line: Fad.pacc/  
Facebook: The Anti - Corruption Operation Center/Email: Fad.pacc@gmail.com)