

Transferring License for Conducting Land Development



Process + Procedure



Transferor (Land Developer) and Transferee Lodge Application

1. Applicant lodges application with documents as evidence and official verifies completeness of document. **(1 day)**
2. Chief of land office orders to receive application, then send the case to provincial land office. **(2 days)**



Secretary Verifies Document and Bring the Case to the Meeting of Land Development Committee

1. Official verifies completeness and correctness of document.
2. Bring the case to the meeting of land development committee for resolution. **(42 days)**



Committee has Resolution

1. Applicant proceeds under the resolution, send additional documents as evidence (if any) to official for verifying. **(1 day)**
2. Official makes license and present to chairman of land development committee. **(3 days)**



Issuing License

1. Chairman of land development committee signs in license. **(3 days)**
2. Inform applicant and transferee. **(7 days)**



Total duration 59 days



Evidence Attached to Application

1. **Natural Person:** identification card, household registration, marriage certificate and so on, power of attorney (if any).
Juristic Person: minutes of the meeting, power of attorney (if any).
2. Title deed or certificate of utilization of the land that going to sell (the land that has already transferred ownership and the land that has not transferred ownership) and land parcel that has public utility and/or public service.
3. Letter from bank or financial institution that giving consent to transfer license as the person who guarantee public utility of transferor.
4. Purchase and sale agreement (if any).
5. Record of transferee statement according to Section 39.
6. Diagram of land development project / project and procedure of land development / certificate to guarantee financial amount of transferee.

*Remark: make 3 copies of documents and sign to certify correctness of every document.



Service Channels

Land office where such land is located.



Monday - Friday
(Except public holiday)
From 08.30 - 16.30 hrs.
(take a lunch break)



Fee

- Application fee: 5 Baht/parcel
- Proxy fee: 20 Baht/case
- Witness fee: 10 Baht/person
- Transferring license for conducting land development: 3,000 Baht/person



Complaint Channels



Chief of land offices



Complaint Box



www.dol.go.th/ethics



0 2141 5896, 0 2143 8698 (Facsimile)



DOL's Damrongdhama Center Tel. 0 2141 5678 - 9
Complaint Section, Office of Secretary of DOL



Tel. 0 2141 5500-4 and DOL Anti-Corruption Center
Complaint Center for Corruption in Public Center
Hotline 1206, Tel. 0 2502 6670-80 ext. 1900, 1904 - 7
www.pacc.go.th , www.facebook.com/PACC.GO.TH



Related Laws

- Land Development Act B.E. 2543
- Ministerial Regulation Prescribed Fee according to the Law on Land Development B.E. 2544