



Asking for Permission to Utilize Public Land under Section 9 of the Land Code (Public domain of the state to share among citizen)

Procedures, Process

Verifying Document

Detail of Service Delivery Procedures

- Lodging application to chief of provincial land office or chief of branch land office by follow TD. 64 form together with drafting map showing within the area of 500 meters has permanent structure or building or plant or precious resource one or the other or not.
- Official investigates matter of fact, objective and reason of asking for permission under form TD.66.
- Applicant pays the expenses.

1 day

Responsible Section

Provincial land office or its branches or sub branches, where land is located.

Consideration

1

Detail of Service Delivery Procedures

- Official who received application or assigned official goes to such land for verifying and investigating under TD. 67 form, surveyor conducts land survey, and applicant pays expenses and accompany surveyor while surveying his or her land.
- Applicant or proxy by written letter from applicant is the person who leads relevant government officials to verify his or her land.

15 days

Responsible Section

Agency that receives application

2

Detail of Service Delivery Procedures

Official prepares and posts notification in disclosure and at provincial land office or branch land office, district office or sub-district office, village headman office, local government organization office and the land area that asking for permission 1 copy for 1 place. (Notification under the law: 30 days including duration of making notification: 10 days).

40 days

Responsible Section

Agency that receives application

3

Detail of Service Delivery Procedures

Land office that received application sends the case to provincial land office.

7 days

Responsible Section

Agency that receives application

4

Detail of Service Delivery Procedures

In the case official of provincial land office has already checked and considered that provincial land office or branch land office has already proceeded correctly, then official of provincial prepares official letter for cooperation with relevant government agencies for recommendation such as office of conservation area management, office of forest resource management, land development office, army unit in such area, archaeology office and national museum, local government organization, regional environment office, locality district office or locality sub-district office or other relevant government agencies such as Highway District.

7 days

Responsible Section

Provincial land office

5

Detail of Service Delivery Procedures

Other agencies: relevant government agencies inform consideration result to provincial land office (when reach the due date of 180 days, any agency that does not give an answer, shall be considered that such agency has agreed).

180 days

Responsible Section

Provincial land office



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Document as Evidence for Lodging Application

- Document confirming authentic issued by government agency
- Other document for additional lodging

<p>1.1 Natural person (Department of provincial administration is the government agency who issued such document). - Identification card - Household registration Original 1 copy</p>	<p>1.2 Juristic person - Minutes of the meeting of juristic person with copy that signed to certify correctness. Original 1 copy Duplicate 1 copy</p>	<p>2.1 Objective details and necessary implementation method for consideration of utilizing the land. Original 1 copy</p> <p>2.2 Drafting map showing that whether within the area of 500 meters has permanent structure or building or plant or precious resource on or the other or not. Original 1 copy</p> <p>2.3 Evidence of permission for utilizing in forest area of competent official (in case the area that asking for permission is in the national reserved forest area or permanent forest area under the Cabinet resolution). Original 1 copy Duplicate 1 copy</p> <p>2.4 Permission letter for reclaiming forest from competent official under Section 54 of Forest Act B.E. 2484 (under the approval of the Juridical Council, case closed no. 921/2558). Original 1 copy Duplicate 1 copy</p>
<p>If the owner is not going to conduct by him/herself, applicant shall bring power of attorney, copy of identification card of proxy that certified correctness, identification card and household registration of attorney.</p>		



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Fee

1. Application fee: 5 Baht/parcel
2. Notification fee: 10 Baht/copy
3. Survey expense (collecting deposit for survey as necessary and actual payment). Fee 0 Baht.
4. Person who received permission under Section 9, shall pay yearly remuneration to local government organization where the land is located under method and rating prescribed in local registration but shall not exceed the rate attached list at the back of the Land Code (one rai = 1,000 Baht/year).
Fee 0 Baht



Service Delivery Channels

Service Delivery Venue: Contact by yourself at Provincial land office or its Branches where land is located.

Office Hours: Open Monday – Friday
(except public holiday)
From 08.30 – 16.30 hrs.
(take a lunch break)



Law that Give Authority to Permit or Relevant Law

1. The Land Code
2. Ministerial Regulations prescribing the rules and procedure concerning Permission under Section 9 of the Land Code B.E. 2543
3. Ministry of Interior Order No. 109/2538

Remark

Order from governor is administrative order which can be appealed to governor within 15 days since the date of informing such order according to Administrative Procedure Act B.E. 2539.



Contact/Complaint Channels

1. Chief of Provincial/Branch/Sub Branch Land Office of the area that rendering such service.
 2. Complaintbox of Provincial/Branch/Land Office.
 3. Department of Lands' Damrongdhama Center, Telephone Number: 0 2141 5678 – 9
 4. Complaint Section, Office of the Secretary of DOL, Telephone Number: 0 2141 5500–4, The Government Complex, 6th Floor, Commemorating His Majesty, Rattaprasasanabhakti Building, Chaeng Wattana Road, Laksi District, Bangkok 10210
 5. Service Center of Office of the Permanent Secretary, Prime Minister Office P.O. box 1111, No. 1 Pissanulok Road, Dusit, Bangkok 10300/Hotline: 1111/www.1111.go.th
 6. Complaint Center of Corruption in Public Sector (Office of Public Sector Anti – Corruption Commission: PACC)
 - No. 99 , Moo 4, Software Park Building, 2th Floor, ChaengWattana Road, KlongKlua Sub District, Pak Kret District, Nonthaburi 11120
 - Hotline 1206/Telephone Number: 0 2502 6670 – 80 ext. 1900, 1904 – 7 Facsimile: 0 2502 6132
 - www.pacc.go.th/www.facebook.com/PACC.GO.TH
- Complaint Center of International Investor (The Anti-Corruption Operation Center) Tel: +66 92 688 0777/line: Fad.pacc/Facebook: The Anti-Corruption Operation Center Email:Fad.pacc@gmail.com).