



Requesting for Concession under Section 12 of the Land Code (In the case of the permission is over 20 years but not more than 50 years)

Procedures, Process



Verifying Document

Detail of Service Delivery Procedures

- Lodging application to chief of provincial land office or chief of branch land office by follow TD. 73 form together with planning/project diagram in detail showing activity that will be conducted with such land and map of the land showing boundary and landscape of the area asking for concession with radius from land boundary at least 300 meters and showing that whether there are structure or plant or precious resource or not.
- Official investigates matter of fact, reason of asking in detail.
- Applicant pays the expenses.

1 day

Responsible Section

Provincial land office or its branches or sub branches, where land is located.



Consideration

1

Detail of Service Delivery Procedures

Official who received application or assigned official goes to such land for surveying, verifying and investigating under TD. 67 form, surveyor conducts land survey, applicant pays expenses and accompanies surveyor while surveying his or her land.

25 days

Responsible Section

Agency that receives application

2

Detail of Service Delivery Procedures

Official prepares and post notification in disclosure area at provincial land office or branch land office, district office or sub-district office, sub-district headman office, local government organization office and the land area that asking for permission 1 copy for 1 place. (Notification under the law: 30 days including duration of making notification: 10 days).

40 days

Responsible Section

Agency that receives application

3

Detail of Service Delivery Procedures

Agency that received application sends the case to provincial land office for consideration.

7 days

Responsible Section

Agency that receives application

4

Detail of Service Delivery Procedures

Provincial cooperates with relevant government agencies such as provincial forest office, army unit in such area, archaeology office and national museum, local government organization, regional environment office, locality district office or locality sub-district office or other relevant government agencies to consider in related matters.

7 days

Responsible Section

Provincial land office

5

Detail of Service Delivery Procedures

Relevant government agencies inform consideration result.

90 days

Responsible Section

Provincial land office

6

Detail of Service Delivery Procedures

Making meeting appointment with provincial committee of consideration concession case under Section 12 of the Land Code for consideration.

15 days

Responsible Section

Provincial land office

7

Detail of Service Delivery Procedures

Provincial send the case with comment of committee of consideration concession case under Section 12 of the Land Code to Department of Lands.

10 days

Responsible Section

Provincial land office



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Consideration

8

Detail of Service Delivery Procedures

Department of Lands verifies the case and cooperates with office of natural resources and environmental policy and planning.

5 days

9

When receives consideration result from office of natural resources and environmental policy and planning and case of asking for permission is correct, making meeting appointment with committee of consideration concession case under Section 12 of the Land Code.

25 days

10

Proceed under meeting resolution of committee of consideration concession case under Section 12 of the Land Code.

- In case of concession is not permitted, propose comment to Minister of Interior to consider the order and proceed to signing procedure/committee has resolution.
- In case of concession is permitted, send concession to provincial land office.

10 days

11

Detail of Service Delivery Procedures

- In case of giving permission, inform applicant to sign to be acknowledged the condition in concession, then, provincial land office send the case back to Department of Lands.

15 days

12

Detail of Service Delivery Procedures

- In case of giving permission, propose Ministry of Interior to present to the Cabinet for consideration.

60 days

Responsible Section

Public Land Management
Bureau,
Department of Lands

Responsible Section

Provincial land office

Responsible Section

Public Land Management
Bureau,
Department of Lands



Signing/Committee has Resolution

Detail of Service Delivery Procedures

- In case of the Cabinet approves, propose to Minister of Interior for signing in concession card.
- In case of the Cabinet does not approve, propose Minister of Interior consider the order. Department of Lands informs consideration result and send the case back to provincial land office (both permit and not permit cases). Provincial land office informs agency that receives application.
- In case of giving permission for receiving concession card.
- In case of not giving permission, inform the right to prosecute administrative case.

22 days

Responsible Section

Public Land Management
Bureau,
Department of
Lands/Ministry of Interior/
Provincial land office/
Agency that receives
application

Total of implementation duration 332 days



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Document as Evidence for Lodging Application

1. Document confirming authentic issued by government agency

1.1 Natural person
(Department of provincial administration is the government agency who issued such document).

- Identification card
- Household registration

Original 1 copy

1.2 Juristic person
- Minutes of the meeting of juristic person with copy that signed to certify correctness.

Original 1 copy
Duplicate 1 copy

(If the owner is not going to conduct by him/herself, applicant shall bring power of attorney, copy of identification card of proxy that certified correctness, identification card and household registration of attorney).

2. Other document for additional lodging

2.1 Planning/project showing reason and necessity, objective, procedure, and activities detail.

Original 1 copy
Duplicate 1 copy

2.2 Diagram of utilization.

2.3 Map of the land showing boundary and landscape of the area asking for concession with radius from land boundary at least 300 meters and showing that whether there are structure or plant or precious resource or not.

Original 1 copy
Duplicate 1 copy

2.4 Environmental impact assessment report

(In case of the affair asking for concession is in the condition that has to conduct environmental impact assessment report according to notification of Ministry of Natural Resources and Environment).



Fee

1. Application fee: 500 Baht/parcel
2. Concession fee: 20 Baht/year/rai (fraction of rai shall be calculated as one rai).
3. Notification fee: 10 Baht/copy
4. Survey expense (deposit survey expense shall be collected with the necessary and actual amount). Fee 0 Baht
5. Remuneration shall be followed the agreement between person who give concession and person who receive concession. Minister is able to specify condition under Ministerial Regulation Volume 12 (B.E. 2500) Issued under the Content of Act Promulgation the Land Code B.E 2497
Fee 0 Baht



Service Delivery Channels

Service Delivery Venue: Contact by yourself at Provincial land office or its Branches where land is located.

Office Hours: Open Monday – Friday
(except public holiday)
From 08.30 – 16.30 hrs.
(take a lunch break)



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Law that Give Authority to Permit or Relevant Law

1. The Land Code.
2. Ministerial Regulation Volume 12 (B.E. 2500) Issued under the Content of Act Promulgation the Land Code B.E 2497.
3. Ministerial Regulation Volume 13 (B.E. 2503) Issued under the Content of Act Promulgation the Land Code B.E 2497.
4. Ministerial Regulation Volume 21 (B.E. 2515) Issued under the Content of Act Promulgation the Land Code B.E 2497.
5. Ministry of Interior Order No. 194/2501 dated 13 March B.E. 2501 on Rule of Giving Concession in Public Land under the Land Code.
6. Ministry of Interior Order No. 330/2539 on Appointing Committee of Consideration Concession Case under section 12 of the Land Code.



Contact/Complaint Channels

1. Chief of Provincial/Branch/Sub Branch Land Office of the area that rendering such service.
 2. Complaint box of Provincial/Branch/Land Office.
 3. Department of Lands' Damrongdhama Center, Telephone Number: 0 2141 5678 – 9
 4. Complaint Section, Office of the Secretary of DOL, Telephone Number: 0 2141 5500 – 4, The Government Complex, 6th Floor, Commemorating His Majesty, Rathaprasasanabhakti Building, Chaeng Wattana Road, Laksi District, Bangkok 10210
 5. Service Center of Office of the Permanent Secretary, Prime Minister Office P.O. box 1111, No. 1 Pissanulok Road, Dusit, Bangkok 10300/Hotline: 1111/www.1111.go.th
 6. Complaint Center of Corruption in Public Sector (Office of Public Sector Anti – Corruption Commission: PACC)
 - No. 99 , Moo 4, Software Park Building, 2th Floor, Chaeng Wattana Road, Klong Klua Sub District, Pak Kret District, Nonthaburi 11120
 - Hotline 1206/Telephone Number: 0 2502 6670 – 80 ext. 1900, 1904 – 7 Facsimile: 0 2502 6132
 - www.pacc.go.th/www.facebook.com/PACC.GO.TH
- Complaint Center of International Investor (The Anti-Corruption Operation Center) Tel: +66 92 688 0777/line: Fad.pacc/Facebook: The Anti-Corruption Operation Center Email:Fad.pacc@gmail.com).

Remark

Order from Minister of Interior is administrative order, applicant is able to prosecute to administrative court within ninety days since the date of knowing or should know the reason of prosecute according to Establishing Administrative Court and Administrative Procedure Act B.E. 2542.