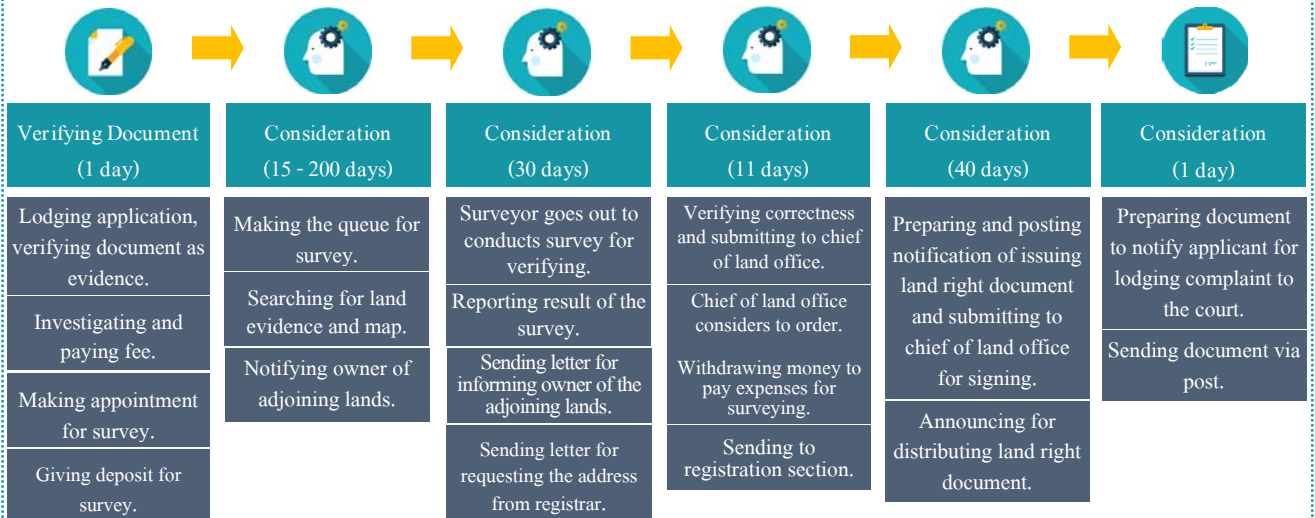


Issuing Sporadic Title Deed and Certificate of Utilization under Section 59 of the Land Code (In the case of Sor. Kor. 1 which lodged the application after 8 February B.E. 2553)



Processes and Procedures



* Duration for survey waiting of each land office, applicant can check from the latest monthly survey result report (Ror. Wor. 19) of each land office.

* Total of implementation duration is 83 days (not including waiting for survey duration: 15-200 days), such duration is not including these following cases;

- Making inquiry and settlement when there is an objection.
- Submitting the case to provincial sub-committee.
- Investigating the land by the committee under the Ministerial Regulation Volume 43.
- Submitting the case to the committee of protect and prevent the invasion to land in mangrove forest area.
- Submitting the case to the committee of verifying accretion land.
- Proceeding to read and interpret aerial photomap.
- Waiting for verifying result from other agency.
- Doubting in land location, which has to verify further.



Document for Lodging Application

In case of Natural person

- Identification card, household registration (original), marriage certificate, evidence changing of first name, name title, or surname (if any) of land owner, in case of assigned attorney, the power of attorney shall be identify that attorney has power to give statement and sign in memorandum in from of officer, in case of lodging incomplete document, identification card of proxy or copy of identification card and a copy of household registration (photocopy) which proxy certify the correctness with identification card and copy of household registration (original) of the attorney.
- Death certificate, will, court order of appointing executor/ guardian /curator (if any) identification card and copy of household registration (original) of the heir and executor.
- Evidence for previous land e.g. claim certificate (S.K.1), pre-emptive certificate, squatter certificate, certificate of utilization (N.S.3, N.S.3 K., N.S. 3 K.H.), certificate of utilization of self-settlement and cooperative or cooperative (N.K.3 or K.S.N. 5).
- Evidence of paying land tax or other related evidences.
- Other essential evidence for consideration which competent official informs in advance before the ending period of each procedure.

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Document for Lodging Application

In case of juristic person

- Evidence of paying land tax or other relevant evidences.
- Identification card, household registration, evidence of changing title, first name, surname (if any) of person who has the power to sign instead of juristic person, in the case of assigned attorney to proceed same as natural person.
- Evidence of establishing each category of juristic person, e.g. certificate of registration for being juristic person, memorandum of association, certificate of registrar who register partnership, shareholder account.
- Document attached with meeting resolution or minutes of juristic person meeting which has resolution on issuance of land right document.
- Other essential evidences for consideration which competent official informs in advance before the ending of period of each process.

In case of temple

- Evidence for previous land same as natural person.
- Notification evidence of establishing temple of Ministry of Education in Buddhism or house of priest or temple history.
- Evidence of graduation certificate of the abbot, evidence of appointment of the abbot or deputy.
- Evidence of promoting title of the abbot (if any).
- Evidence of bestow upon the land boundary to establish Buddhist temple.
- The power of attorney of abbot, power of attorney of director of the Provincial Buddhism Office, the power of attorney shall be identified that attorney has power to give statement and signs in memorandum in front of the officer in case of lodging incomplete document, identification card of proxy or copy of identification card and copy of household registration (photocopy) which proxy certify the correctness with identification card and household registration (original) of attorney.
- Total amount of land account of temple income and expenditure.
- Other essential evidences for consideration which competent official informs in advance before the ending of period of each process.

In case of foundation

- Evidence for previous land same as natural person.
- Evidence of paying land tax or other relevant evidences.
- Identification card, household registration, evidence of changing title, first name, surname (if any) of the foundation committee.
- Regulation or establishing of foundation instrument, letter of permission of establishing foundation.
- Foundation account (form Mor. Nor. 2) which identified committee names at the back side from the first copy up to the latest updated.
- Minutes of foundation committee which had resolution on issuance of land right document.
- The power of attorney of foundation (if any) shall be identified that attorney has power to give statements and sign in memorandum in front of the official in case of lodging incomplete document, identification card or copy of identification card of proxy and copy of household registration (photo copied) which proxy certify the correctness with identification card and household registration (original) of attorney.
- Total amount of land account of foundation operation.
- Other essential evidences for consideration which competent official informs in advance before the ending period of process.

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Document for Lodging Application

In case of mosque

- Evidence for previous land same as natural person.
- Evidence of paying land tax or other relevant evidences.
- Evidence of mosque registration (form Mor. Aor. 2)
- Announcement of appointment of Imam, Kor-teb, and Bi-lan.
- Announcement of appointment of mosque committee.
- Identification card, household registration, evidence of changing title, first name, surname (if any) of imam, kor-teb, and bi-lan and mosque committee.
- The power of attorney of mosque (if any) shall be indentified that attorney has power to give statements and signing in memorandum in front of the official in case of lodging incomplete document, identification card or copy of identification card of proxy and copy of household registration (photocopied) which proxy certify the correctness with identification card and copy of household registration (original) of attorney.
- Total amount of land account of Islamic mosque operation.
- Other essential evidences for consideration which competent official informs in advance before the ending period of each process.



Service Channels



At provincial/branch/sub branch land office where the land is located.

Open on Monday – Friday (except official holiday and holiday).
08.30 – 16.30 hrs. (except lunch break)



Fee

- Application fee 5 Baht/parcel, notification post fee 10 Baht/parcel, witness fee 20 Baht/person.
- Proxy fee 20 Baht/case (in case of proxy) affix a stamp duty 30 Baht.
- Expenses of survey for issuance of land right document in pay by lump sum payment.
 - Survey fee (title deed/40 Baht/parcel), certificate 30 Baht.
 - Official vehicle fee (according to provincial notification), boundary mark fee 15 Baht/mark.
 - Survey worker fee (according to province area which prescribed by Ministry of Finance).
 - Compensation of chief of the local administration 50 Baht/day.
 - Other expenses e.g. fee for delivering notice: 100 Baht.



Contact/Complaint Channels



P.O. box 1111, Dusit, Bangkok
Complaint box at every land office



nam.dol.go.th



Complaint Center of Corruption in Public Sector (Office of Public Sector Anti – Corruption Commission: PACC) No. 99 , Moo 4, Software Park Building, 2th Floor, ChaengWattana Road, Klong Klua Sub – District, Pak Kret District, Nonthaburi 11120, Hotline 1206/Telephone Number: 0 2502 6670 – 80 ext. 1900, 1904 – 7, Facsimile: 0 2502 6132, www.pacc.go.th /www.facebook.com/PACC.GO.TH



The Anti-Corruption Operation Center, Telephone number 092 668 0777, Line ID: fad.pacc, Facebook : The Anti-Corruption Operation Center / Email : Fad.pacc@gmail.com

• Chief of provincial land office where the land is located.
• Complaint Section, Office of the Secretary of DOL, telephone number 0 2141 5501
• Ethics protection group, telephone number 0 2141 5896
• Land document issuance standard bureau, DOL, Telephone number 0 2503 3382
• Service Center of Office of the Permanent Secretary, Prime Minister Office, P.O. box 1111 Pissanulok Road, Dusit, Bangkok 10300, Hotline: 1111



Related Laws

- The Land Code