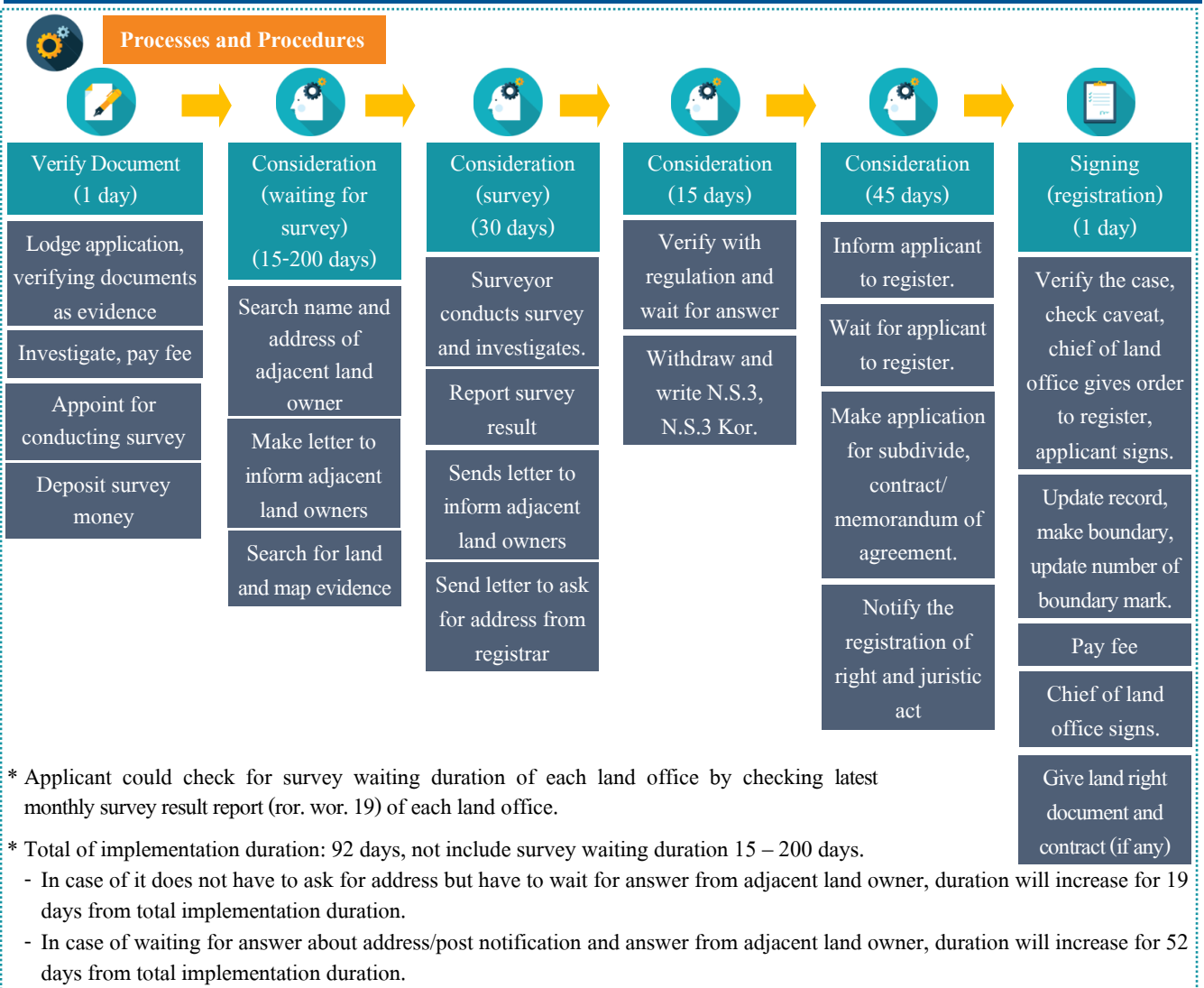


Verifying Area, Subdividing, or Consolidating Certificate of Utilization (N.S. 3, N.S. 3 Kor)



- 📁 **Document for Lodging Application**

 - Land right document which is certificate of utilization (N.S.3, N.S.3K, N.S.3 Kor) (original 1 copy, duplicate 1 copy)
 - Identification card (in case of natural person) (original 1 copy)
 - Household registration (in case of natural person) (original 1 copy)
 - Evidence of changing first name, surname, name title (if any) (in case of natural person) (original 1 copy)
 - Marriage certificate (in case of natural person) (original 1 copy)
 - Divorce certificate (in case of natural person) (original 1 copy)
 - Death certificate of spouse (in case of natural person) (original 1 copy)
 - Letter of consent for spouse to conduct juristic act in case the transaction need such consent, for instance, it is marriage property but named with only one name. (If the spouse is lawfully married and it is marriage property) except spouse appears and gives consent to conduct juristic act by himself/herself. (in case of natural person) (original 1 copy)
 - Minutes of juristic person which had resolution for conducting such juristic act with relevant detailed (in case of juristic person has only one committee, minutes of the meeting is not necessary, except juristic person regulation specified that there shall have the meeting of all shareholder, Applicant shall present minutes of shareholder meeting) original and copy which certified correctness with a seal of juristic person, In case of certificate of juristic person specified that the document has to be sealed. (in case of natural person) (original 1 copy, duplicate 1 copy).
 - Power of attorney (if any) and identification card and copy of household registration which proxy certifies the correctness with identification card and copy of household registration of attorney. In case of juristic person, applicant shall present example of signature of committee who has power to conduct transaction instead of juristic person (original 1 copy, duplicate 1 copy)

Verifying Area, Subdividing, or Consolidating Certificate of Utilization (N.S. 3, N.S. 3 Kor)



Document for Lodging Application

- In case of the law prescribed that there shall be evidence of consent or permission from agency or person, applicant shall present such evidence, such as, in case of survey for subdividing land while mortgage (original 1 copy).
- Evidence of land expropriation (original 1 copy).
- Evidence of receiving land development permission and related document, in case of subdividing land development (original 1 copy, duplicate 1 copy).
- Judgment or court order and certificate of final judgment. In case of divided under judgment or court order or according to judgment. (original 1 copy, duplicate 1 copy)



Service Delivery Channels

Provincial Land Office or its Branches or Sub Branches where land is located.



Monday – Friday

(Except official holiday and public holiday)

From 08.30 – 16.30 hrs. (take a lunch break)



Fee

- Application fee: 5 Baht/parcel.
- Registration fee: 50 Baht/parcel.
- Fee for certificate of utilization: 50 Baht/parcel.
- Notification fee: 10 Baht/parcel.
- Proxy fee: 20 Baht/case, affix stamp duty 30 Baht.
- Witness fee: 10 Baht/person.
- Fee for consolidating certificate of utilization: 30 Baht/parcel.
- Fee for verifying area of certificate of utilization: 30 Baht/parcel.
- Fee for subdividing certificate of utilization: 30 Baht/parcel.
- Fee for calculating area of certificate of utilization: 30 Baht/parcel.



Relevant Laws

- The Land Code.
- Civil and Commercial Code.
- Ministerial Regulation Volume 7 (B.E.2497) Issued under the Content of Act Promulgation the Land Code B.E 2497
- Ministerial Regulation Volume 31 (B.E. 2521) Issued under the Content of Act Promulgation the Land Code B.E 2497



Contact and Complaint Channels



- Chief of Provincial/Branch/Sub Branch Land Office where land is located.
- Complaint Section, Office of the Secretary of DOL, Telephone Number: 0 2141 5501
- Ethic Protection Group of DOL, Telephone Number: 0 2141 5896
- Land Registry Standard Bureau, DOL, Telephone Number: 0 2503 3382
- Service Center of Office of the Permanent Secretary, Prime Minister Office, No. 1 Pissanulok Road, Dusit, Bangkok 10300/Hotline: 1111/www.111.go.th/ P.O. box 1111 No. 1 Pissanulok Road, Dusit, Bangkok 10300



P.O. box 1111, Dusit, Bangkok
Complaint box at every land office.



nam.dol.go.th

- Complaint Center of Corruption in Public Sector (Office of Public Sector Anti - Corruption Commission: PACC), No. 99, Moo 4, Software Park Building, 2th Floor, Chaeng Wattana Road, Klong Klua Sub District, Pak Kret District, Nonthaburi 11120/Hotline 1206/Telephone Number: 0 2502 6670 - 80 ext. 1900, 1904 - 7/Facsimile: 0 2502 6132/ www.pacc.to.th/ www.facebook.com/PACC.GO.TH
- Complaint Center of International Investor (The Anti - Corruption Operation Center) Tel: +66 92 688 0777/line: Fad.pacc/ Facebook: The Anti - Corruption Operation Center/ Email: Fad.pacc@gmail.com)