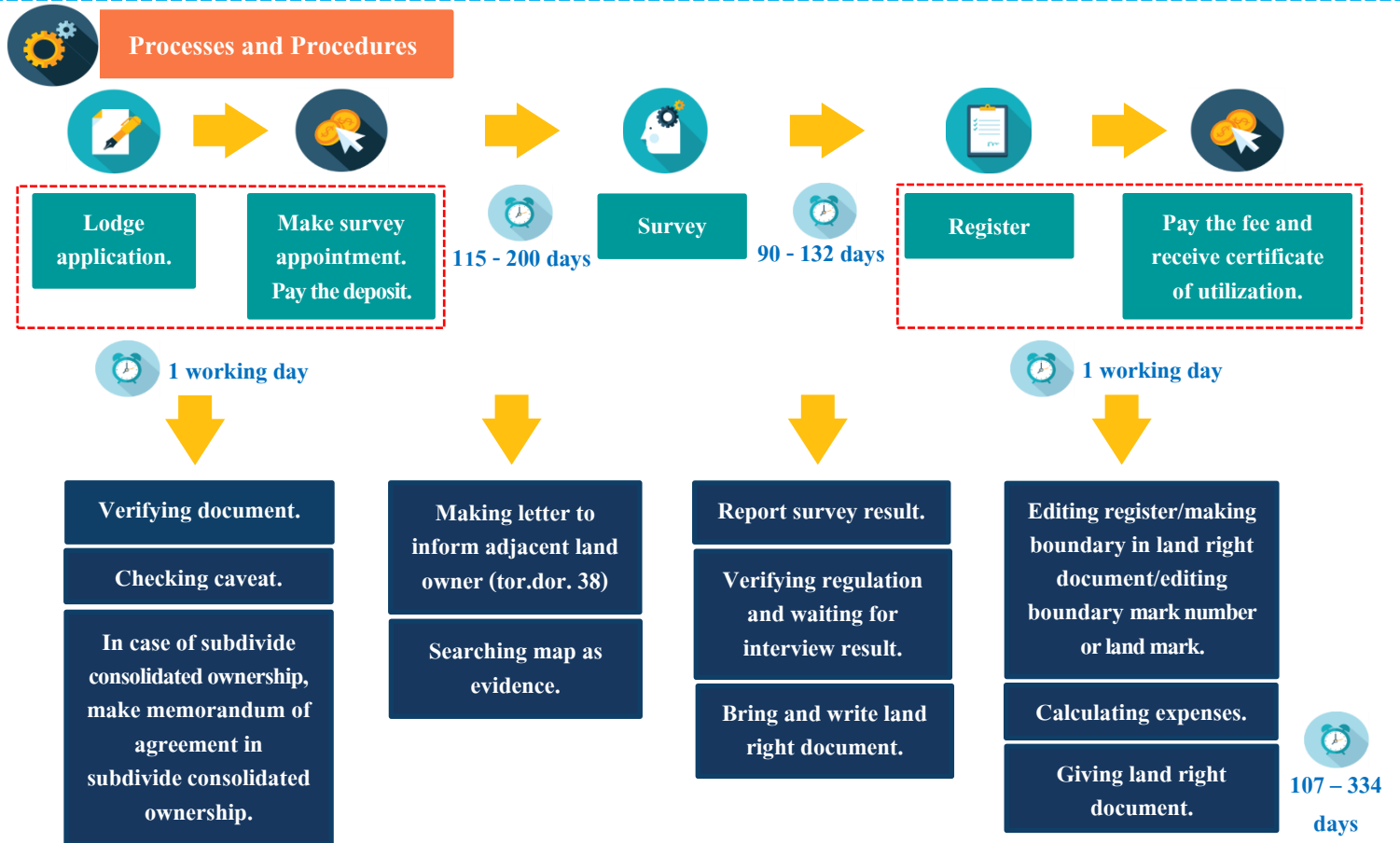


## Survey for Verifying Land Boundary, Subdividing, Consolidating Title Deed Or Verifying Area, Subdividing, or Consolidating Certificate of Utilization



\* Applicant has to lodge document as evidence to official at land office where such land is located. Contact public relation officer.

\* Applicant could check for survey waiting duration of each land office by checking latest monthly survey result report (ror. wor. 19) of each land office. Duration of survey appointment could be 15 – 200 days.

### Document as Evidence for Lodging Application

- Land right document, such as, original and copy of title deed or certificate of utilization.
- In case of the law prescribed that there shall be evidence of consent or permission from agency or person, applicant shall present such evidence, such as, in case of survey for subdividing land while mortgage (original).
- Evidence of land expropriation (In case of there is land expropriation).
- Evidence of receiving land development license and related document (In case of divided for land development).
- Judgment or court order and certificate of final judgment (In case of divided under judgment or court order or according to judgment).

#### Natural person

- Identification card (original).
- Household registration (original).
- Evidence of changing first name/surname (In case of the name is not match with first name/surname in land right document).
- Marriage certificate / Divorce certificate (In case of there are marriage/divorce registration).
- Death certificate of spouse (In case of spouse passed away).
- Letter of consent for spouse to conduct juristic act, in case the transaction need the consent, such as, it is marriage property but named with only one name (If the spouse is lawfully married and it is marriage property). Except spouse appears and gives consent to conduct juristic act by himself/herself.

#### Juristic person

- Minutes of juristic person which had resolution in conducting such juristic act with related detail (In case of juristic person has one committee, minutes of the meeting is not necessary, but juristic person regulation shall have the meeting with all shareholder. Applicant shall present minutes of shareholder meeting).

## Survey for Verifying Land Boundary, Subdividing, Consolidating Title Deed Or Verifying Area, Subdividing, or Consolidating Certificate of Utilization



### Document as Evidence for Lodging Application (cont.)

Additional document, in case of land owner assigns the power to other for conducting transaction.

- Power of attorney.
- Proxy – copy of identification card and copy of household registration.
- Attorney – identification card and copy of household registration.
- In case of juristic person, applicant shall present example of signature of committee or person who has power to conduct transaction instead of juristic person.



### Fee

- Application fee: 5 Baht/parcel.
- Registration fee: 50 Baht/parcel.
- Title deed/certificate of utilization fee: 50 Baht/parcel.
- Notification post fee: 10 Baht/parcel.
- Proxy fee (If any): 20 Baht/case.
- Stamp duty fee for general assigning the power: 30 Baht/case.
- Stamp duty fee for specific assigning the power: 10 Baht/case.
- Witness fee: 10 Baht/person.
- Survey for consolidating title deed fee: 40 Baht/day.
- Survey for consolidating certificate of utilization fee: 30 Baht/day.
- Survey for verifying land boundary of title deed: 40 Baht/day.
- Verifying area of certificate of utilization fee: 30 Baht/day.
- Survey for subdividing title deed fee: 40 Baht/day.
- Survey for subdividing certificate of utilization fee: 30 Baht/day.
- Area calculation of title deed or certificate of utilization fee: 30 Baht/parcel.
- Boundary mark fee: 15 Baht/mark.



### Service Delivery Channels

**Bangkok Metropolitan Land Office and its Branches.**

**Provincial Land Office/Branches/Sub Branches.**



Monday – Friday (except public holiday)  
From 08.30 – 16.30 hrs. (take a lunch break.)



### Related Laws

- Section 1367 and section 1382 of Civil and Commercial Code divided according to court judgment and divided for land development
- Ministerial Regulation volume 47 (B.E. 2541) and the Land Code B.E. 2497 Ministerial Regulation volume 48 (B.E. 2542) issued under the content in the Act Promulgating of the Land Code B.E. 2497.



### Contact/Complaint Channels



In the area where applicant received services.



Complaint box of every land office.



Department of Lands' Damrongdhama Center,

Telephone Number: 0 2141 5678 - 9

Complaint Section, Office of the Secretary of DOL, Telephone Number: 0 2141 5500 - 4



Service Center of Office of the Permanent Secretary, Prime Minister Office, No. 1 Pissanulok Road, Dusit, Bangkok 10300

P.O. box 1111, No. 1 Pissanulok Road, Dusit, Bangkok 10300

Hotline: 1111 Website: [www.1111.go.th](http://www.1111.go.th)



Complaint Center of Corruption in Public Sector

Office of Public Sector Anti – Corruption Commission (PACC)

No. 99, Moo 4, Software Park Building, 2<sup>nd</sup> Floor, Chaeng Wattana Road, Klong Klua Sub District, Pak Kret District, Nonthaburi 11120

Hotline 1206/Telephone Number: 0 2502 6670 – 80 ext. 1900, 1904 – 7 Facsimile: 0 2502 6132

Website: [www.pacc.go.th](http://www.pacc.go.th) Facebook: [www.facebook.com/PACC.GO.TH](https://www.facebook.com/PACC.GO.TH)

Complaint Center of International Investor (The Anti- Corruption Operation Center)

Tel: +66 92 688 0777 Email: [Fad.pacc@gmail.com](mailto:Fad.pacc@gmail.com)

line: Fad.pacc Facebook: The Anti-Corruption Operation Center/